

SLAA Los Angeles Intergroup Agenda

April 13th, 2025



Intergroup Sign-In

1. **Call to Order - Serenity Prayer**
2. **Readings:**
 - a. Twelve Traditions
 - b. Thirty Seconds of Silence Policy
 - c. Vote Counter Volunteer & reading of Voting Policy
 - d. Timer volunteer & reading of timer policy
3. **Attendee Introductions:**
 - a. First name, meeting name, meeting donation amount, new or returning rep
 - b. Position holders or trustees willing to answer questions after the meeting?
4. **Count of Voting Members:**
 - a. Intergroup meeting reps, position holders & committee reps
5. **Approval of Previous Month's Minutes**
6. **Old Business:**
 - a. ABM Delegates - Venue search results
7. **Officer & Committee Reports:**
 - a. Secretary (secretary@slaalosangeles.org) – Matt
 - i. Next month's intergroup meeting will be held on Sunday, May 4th instead of the second Sunday due to Mother's day.
 - ii. Welcome new members
 - iii. Roles as delegates with your meetings
 - b. Record Keeper (recordkeeper@slaalosangeles.org) –Miriam
 - i. Will need to step down in July
 - c. Treasurer (treasurer@slaalosangeles.org) – Mona, Asst Treasurer – Rosy
 - i. See written report
 - d. Bottom Line Editor (bottomline@slaalosangeles.org) – Nikita
 - e. Meeting Registrar (registrar@slaalosangeles.org) – Azzurro
 - f. Phone Line – Glen F
 - g. Literature (literature@slaalosangeles.org) – David , Asst Literature – Dale
 - h. Journal Rep (journalrep@slaalosangeles.org) – Lisa
 - i. Webmaster (webmaster@slaalosangeles.org) – Katrina
 - j. Spanish Language Liaison (spanish@slaalosangeles.org) – Roberto
 - k. Workshops & Retreats (workshops-retreats@slaalosangeles.org) – Donald
 - l. H&I Committee (h-and-i@slaalosangeles.org) – Max B. & David
 - m. Speaker List Keeper (speakerslist@slaalosangeles.org) – Gregory
 - n. Audio Library Commitment (audio@slaalosangeles.org) – Jayk
 - o. ABM Delegates / Alt. Delegates – Max, Gregory, Alex
8. **FWS Conference Committees:**
 - a. Literature Committee Conduit – Richard
 - b. Sponsorship Committee Conduit – Azzurro
 - c. Steps, Traditions, & Concepts Conduit – OPEN
 - d. Translation Committee Conduit – Alex
 - e. Public Info Committee Conduit – Max B.

9. SLAA Los Angeles, Inc. Board of Trustees - Clair, Dave G., Diane, Glen F., Mona, Jamie P.

a.

10. New Business

Submitted by Max:

a. MOTION 1: Establishment of Outreach Committee

i. Proposed Language for the Service Manual (p. 21, SLAA Los Angeles Intergroup Service Manual: "L.A. Intergroup Committees):

1. See attached Sheet

b. MOTION 2: Contact Information Requirement for Active Meetings

i. Proposed Language for the Service Manual: "DOES INTERGROUP HAVE ANY RULES? Not many." (SLAA Los Angeles Intergroup Service Manual, pages 6–9)

1. See attached sheet.

Submitted by David:

a. **MOTION 3:** We move that SLAA Los Angeles Intergroup start to use a centralized, secure payment system through our website for all literature purchases, to improve transparency and reduce the manual workload for trusted servants.

i. See Attached sheet.

Submitted by Mona:

a. **MOTION 4: Motion to accept the proposed 2025 Annual budget**

i. See attached sheet.

11. Announcements

12. Motion to close with "We" version of the Serenity Prayer

MOTION 1: Outreach Committee: The Outreach Committee shall be a standing committee whose purpose is to support communication, connection, and participation among all in-person, virtual, and hybrid meetings affiliated with the Los Angeles Intergroup through the following Modes of Operation:

1. Active Outreach Mode: When Intergroup identifies a concern about communication or group participation (e.g., a pattern of unresponsive or disconnected meetings, inquiries from members or newcomers regarding inactivity with meetings), the Outreach Committee will:

- **Contact meetings via phone, email , or personal meeting attendance to verify or update contact information.**
- **Encourage engagement in Intergroup and offer connection to service.**
- **Provide information or links to:**
 - **The meeting update form**
 - **Fellowship-Wide Services (FWS) group registration**
 - **Intergroup service opportunities**
- **Confirm and assist meeting registrar in maintaining the following:**
 - **Front-facing contact (for newcomer access)**
 - **Administrative contact (for Intergroup communications)**
 - **Make recommendations to the meeting registrar to remove meetings if a meeting does not respond to three outreach attempts or three months of continued attempts to make contact.**

2. Ongoing Support Mode: When not addressing active concerns, the Meeting Registrar will forward new meeting registrations and contact info to the Outreach Committee. The committee will then:

- **Welcome the new meeting**
- **Provide helpful resources and fliers**
- **Invite participation in Intergroup and service opportunities**

Rationale: This motion is necessary because many meetings—especially virtual or hybrid—have become disconnected from Intergroup. This limits their ability to receive support and makes it harder for newcomers to find access to recovery. By creating a standing Outreach Committee, Intergroup ensures that support, connection, and accountability are delivered in a spiritual and consistent way.

Tradition/Concepts supporting this Motion:

- Tradition One: Promotes unity by keeping all meetings connected to Intergroup and to one another.
- Tradition Five: Ensures meetings remain accessible to those still suffering by maintaining front-facing contacts.
- Tradition Nine: Supports the creation of service committees to carry out responsibilities without governing.
- Concept One: The Fellowship holds the responsibility to maintain communication with its meetings.
- Concept Three: Trusted servants have the Right of Decision to take appropriate action within their role.
- Concept Eight: Organizational planning includes tools like Outreach to ensure smooth communication.
- Concept Ten: Clear responsibilities matched by service authority empower trusted servants to act with integrity and clarity.

MOTION 2: Meeting Contact Information Requirement

To remain on the Los Angeles Intergroup active meeting list, each meeting—in-person, virtual, or hybrid—must maintain the following:

- 1. Front-Facing Contact**
A phone number or email address accessible to newcomers and fellows for meeting questions or access information.
 - If an automated email is used (e.g., an auto-responder with Zoom details), it must be periodically checked to ensure functionality.
- 2. Administrative Contact**
A phone number or email address for Intergroup use, including updates from the Meeting Registrar, Treasurer, and committee conduits.
- 3. It is recommended that each meeting have a representative attend the monthly Intergroup meeting. This ensures the above qualifications are met and provides that meeting a voice in the business of Los Angeles Intergroup.**

These contacts may be the same or different individuals, as determined by the group's preference.

Implementation: Three-Month Contact Policy

- **When a communication issue is identified, the meeting registrar or the Outreach Committee will attempt to contact the meeting per plans of action outlined in the Outreach Committee portion of the service manual.**
- **If the meeting does not respond after three outreach attempts or within three months, the meeting will be removed from the active Los Angeles Intergroup meeting list.**
- **A meeting may be relisted at any time upon submitting the required contact information.**

Rationale: This motion is necessary because a number of meetings—particularly virtual or hybrid—have become unreachable, making it difficult for newcomers to find help and for Intergroup to serve its groups. Maintaining current contact information is a minimal and essential requirement for participation in the Los Angeles Intergroup.

Traditions/Concepts Supporting this Motion:

- Tradition One: "Our common welfare should come first." This standard supports group unity through consistent communication.
- Tradition Five: "Each group has but one primary purpose—to carry its message..." Without contact information, newcomers may never receive that message.
- Tradition Nine: "We may create service boards or committees directly responsible to those they serve." This motion supports that responsibility through clear expectations.
- Concept One: Authority and responsibility rest in the collective conscience of the Fellowship. Groups that wish to participate must remain reachable.
- Concept Four: Groups maintain their "Right of Participation" by being informed and engaged—made possible by communication.
- Concept Eight: Effective service requires up-to-date contact systems for registration, event updates, and communication.
- Concept Ten: Every service responsibility must be matched with service authority. This policy gives Intergroup a clear, fair method to manage group participation and reactivation.

MOTION 3: We move that SLAA Los Angeles Intergroup start to use a centralized, secure payment system through our website for all literature purchases, to improve transparency and reduce the manual workload for trusted servants. This system allows members to pay using:

- Credit or debit cards
- PayPal and Venmo (Venmo is accessed through PayPal's mobile checkout)
- Cash payments as usual

These transactions include a small standard processing fee:

Credit or debit cards: 2.9% + \$0.30 per transaction

PayPal and Venmo: 2.2% + \$0.49 per transaction

Based on the projected literature income for 2025 (\$15,000) the estimated cost will be \$480 in total.

-Please note these are estimations

Rationale: While this transition introduces a modest processing fee, this is a spiritually sound investment in the clarity and sustainability of our literature service. It reduces confusion, lightens the burden on trusted servants, strengthens financial accountability, ensures payments are securely recorded and aligned with nonprofit financial practices, and supports rotation of service by creating sustainable practices.

- The new system automatically tracks payments, orders, and inventory.
- Sends receipts to members along with payment status
- Gives real-time reporting access to trusted servants
- Streamlines the workflow for all involved including the purchasing flow for members
- Will significantly lower the risk of human error.

S.L.A.A. Los Angeles, Inc.
Statement of Income and Expenses 2024 / Proposed Budget 2025
Feb. 20, 2025 Board of Trustees Meeting

	PROPOSED BUDGET 2025	ACTUAL TOTAL 2024
INCOME		
Donations		
Unrestricted:		
Intergroup	20,000	18,461
Restricted:		
Annual Retreat Committee	23,000	22,722
Fellowship-Wide Services	1,000	807
Literature Sales	15,000	12,804
TOTAL INCOME	59,000	54,794
EXPENSES		
Program Expenses		
ABM Delegates Expenses	3,000	570
Annual Retreat	23,000	21,998
Donations to F.W.S. from Groups	1,000	798
Donations to F.W.S. from Intergroup	8,200 (1)	10,572
LA Intergroup Committees:		
H & I Committee	1,000	-
Literature Purchases	15,000	14,667
Total Program Expenses	51,200	48,605
Administrative Expenses		
Bank Fees	100	68
Insurance	2,500	2,231
Legal, Tax Preparation, Filing Fees	600	538
Office & Website Expense	500	432
Phone Service, P.O. Box Rental	800 (2)	-
Printing & Duplicating	1,300	1,221
Rent - Meeting Space	600	757
Sales Tax (9.5% prior yr. sales)	1,400	1,238
Total Admin. Expenses	7,800	6,485
TOTAL EXPENSES	59,000	55,090
NET INCOME	-	(296)
BEGINNING CASH BALANCE @ 1/1/2024		27,695
ENDING CASH BALANCE @ 12/31/24		27,398
NET ASSETS		
Unrestricted		5,358
Designated - Prudent Reserves		15,000
Restricted - L.A. Annual Retreat		6,942
Restricted - F.W.S. donations		99
TOTAL NET ASSETS		27,398

2025 Budget notes:

Budget is recommended by Board of Trustees for Intergroup to discuss/ adopt

(1) actual amount will depend on surplus after ABM mtg.

(2) includes 2024 costs that weren't reimbursed until Feb '25

ABM DELEGATES SEARCH RESULTS

